

5238 Royal Woods Pkwy, Suite 170
Tucker, GA 30084
PH: 877-252-2517 FAX: 770-414-4879



SPECIAL ORDER FORM

Customer Name: _____

Date Initiated: _____

Customer Number: _____

Customer Contact: _____

Cust Svc Rep: _____

Phone Number: _____

Fax Number: _____

Sales Rep: _____

Customer PO: _____

Shipping Address: _____

Customer Email: _____

Base Stock Number: _____

Base Price: _____

Description of Modification:

Is this Special INSULATED?*

Yes No

If so, is the INSULATED Special Intended for MONO-POLAR use?*

Yes No

IS DRAWING OR PHOTO ATTACHED?

Yes No

Special Cost (ea) _____

Quantity: _____

TOTAL COST: _____

Lead Time: _____

CUSTOMER APPROVAL:

Date: _____

(Signature required in order to process special)

SPECIALS MUST BE PREPAID AND ARE NON-RETURNABLE FOR CREDIT.

QUOTES ARE GOOD FOR 30 DAYS.

INTERNAL BLACK & BLACK PROCESSING INFORMATION

Final Inspection Performed By: _____

Results of Inspection: **PASS** **FAIL** **Initial/Date:** _____

To Customer Service to Ship and Bill: Initial/Date: _____ / _____